

Environmental Sustainability Scope and Policy

Issued February 2017

1.0 Scope

The scope of our business has been defined as: the provision of town planning and related services in accordance with our Quality and Environmental Management Systems.

Lichfields is the pre-eminent planning and development consultancy in the UK. Our specialists deliver insight, innovation and advice to create great places for future generations.

The operation of our business involves some impacts on the environment. We are committed to minimising these impacts within the context of maintaining an economically viable business.

We are ISO 14001:2004 and ISO 9001:2008 certified.

It is imperative that Lichfields is a sustainable ongoing business concern if we are to fully meet the obligations to our staff, local community and clients.

This Policy sets out our commitment to managing those aspects of our business which affect the environment as well as measures to review our performance.

In order to achieve our objectives, the company will maintain an effective and efficient Environmental Management System based upon the requirements of ISO 14001:2004.

In particular, we will:

- 1 Minimise our environmental impact. This is a key component of Our Values to 'play an active role in the business and the local communities within which we work, reflecting our wider social and environmental responsibilities'.
- 2 Maximise the environmental benefits of our business, Lichfields is committed to the following strategic objectives:
 - a Compliance with relevant environmental legislation and good practice
 - b Continuous improvement in environmental performance which is monitored on a regular basis
 - c Dissemination of our policy to staff and clients
 - d Being a responsible member of the communities within which our business operates

- 3 Minimise the day to day impact of our business activities upon the environment. The following specific objectives have been identified. We will:
 - a Support the use of public transport, cycling and walking both for commuting and travelling when at work to minimise the impact of CO₂ emissions
 - b Continue developing efficient working practices to minimise trips and energy consumption
 - c Seek to recycle materials, minimise waste production, protect the environment and prevent pollution wherever possible
 - d Promote the efficient use of energy and water within all our offices
 - e Reduce paper consumption
- 4 This Policy has been formulated following a full audit of our existing practices and how they can be improved. An Operating Plan is in place to ensure the objectives set out in this policy are met. It also makes provision for staff training and how we will raise awareness of this Policy and the Operating Plan within Lichfields.
- 5 The Chief Executive is responsible for the implementation of this Policy. The Operating Plan will be monitored by the One Company Group which is a management meeting attended by each of the Office Leaders and chaired by the Chief Executive.
- 6 This Policy is communicated to all employees and is made available to the public.

On behalf of Lichfields

**James Fennell
Chief Executive**

February 2017